

Intergrated Coastal Action Working Group

Minutes from steering group meeting: 19/01/10 @ Lifechurch Maidstone Kent

Present: Elizabeth Holiday (KCC Chair), Chris Drake (KCC Coastal Officer), Sarah Anderson (KCC Climate Change Programme Manager), Martin Hall (Greening the Gateway Kent & Medway), Mike Humber (Thanet District Council), Cheryl Parker (Visit Kent), Lisa Jenner (Natural England), Paul Rayner (Royal Yachting Association),

Minutes: Chris Hall

Apologies: Richard Barron, Lis Dyson & Sharon Russell (Environment Agency) Mark Harrison (Timescapes).

Notes from the meeting

1	Elizabeth Holiday opened by asking all attendees what they expected from the meeting and suggested reviewing at the end to see if the objectivities were met.	<u>Action:</u>
Establishment of the group		
2	<p>Terms Of Reference: The document was shown to the group by Chris Drake. This document had been circulated in November; the aim here was to sign off. With minor amendments, the group agreed on the contents of the document. Suggested text changes were: a) To recognise the impacts and opportunities of climate change. b) Support sustainable economic growth and the visitor economy. c) Add “Avoid duplication of effort” to role of steering group.</p> <p>ACTION; Chris Drake will amend then forward to the group as final version.</p>	CD Feb 2010
3	<p>Membership of the Steering Group: Fisheries, offshore renewable energy and possibly landscape should be added for steering group. Sarah Anderson would like to see a role for the group in relation to communities; this was to be revisited later in the meeting.</p> <p>ACTION; Chris Drake will act on further requests for membership and keep the Environment Agency contact engaged with.</p>	CD March 2010
4	<p>Role of the steering Group: The description in the terms of reference was agreed. But some more immediate tasks were identified; Looking at the need for a particular chair for ICAWG; Liz Holliday is acting in this role at the moment. As soon as web resource has been launched, each steering group member needs to encourage a wider engagement in the work, with their own network of contacts.</p> <p>ACTION: Chris Drake to arrange a date for a larger conference with network groups as agreed by the group i.e. Kent Coastal Conference – laid on in previous years by Kent Coastal Network.</p>	CD Feb 2010
5	Web page: a wireframe for the ICAWG was introduced by Chris Drake, the following suggestions were made.	

	<p>Project register page (input and search), additional search facilities were suggested by the group: -</p> <ul style="list-style-type: none"> - District search and input to include county wide and multiple districts. - Is funding approved Y/N Who is the funding body? - Is this a proposal, are you looking for new partners? Input which sectors. - Current planned implementation date? <p>The need to let users know what will happen to their uploaded information was discussed: - If “looking for partners” is ticked and sectors indicated; it could be forwarded to relevant partners who have ticked the same sectoral boxes. The project entry could be forwarded to steering group leads for the sectors indicated too.</p> <p>A note that “these projects may be subject to change” should be included. All members of the present group were happy to have their details available to be contacted on the website.</p> <p>Promotion of ICAWG/Register was discussed: -</p> <p>It was agreed that the project register should be given the prominence first on the Kent Coastal Network website and the working group buried further down in related pages.</p> <p>The group agreed that the register needs to be initially populated with coastal projects, and then effectively sold as “the essential place to go to introduce any new initiative, to inform partners” and the working group introduced as the place to discuss issues.</p> <p>Get changes to web wireframe made and new version be agreed and partly populated with projects by steering group before going live (in summer). Chris Drake to also work on a name for project register.</p>	<p>CD/group March 2010</p>
Core group business		
<p>6</p>	<p>Links with East Kent Local Strategic Partnership. Cheryl Parker attends the East Kent Local Strategic Partnership and discussion seemed very similar to ICAWG; mapping ideas for East Kent etc, she raised a query on duplication of ideas which may arise.</p> <p>The group agreed that LSP’s around the county need to be identified and work integrated. Steering group to inform Chris Drake of relevant LSP’s they know of.</p>	<p>Group March 2010</p>
<p>7</p>	<p>Round Table Headlines.</p> <ul style="list-style-type: none"> • Paul Rayner – Enjoying water (EA – under development). WFD work. • Mike Humber – Walkway – Margate coastal protection, in development, undergoing EIA. EA launching erosion risk maps and related SMP work later in year. • Cheryl Parker – Kent Coastal Activities, Creative Kent, 	

	<p>Visitor Economy Partnership/ Coast Bid/ Perception research.</p> <ul style="list-style-type: none"> • Lisa Jenner – Balanced Seas, Greater Thames Disturbance Study, Pegwell Bay Study, Regional Habitat Creation Project, coastal defence consultations, and Offshore ASC. • Martin Hall – Single Conversation, multi area agreement – 25 projects, Thames Gateway Core Vision Document & Eco region and marshland. • Sarah Anderson – Vulnerable Community Groups, Vision 2150. • Chris Drake is arranging Kent Coastal Network meeting with Local Authority panning contacts and defra team on Marine Planning and Marine Act. 	
8	<p>Future Agenda Points</p> <ul style="list-style-type: none"> • Enjoying Water Update • Promotional Routes - register • Discuss Chair of the Group <p>AOB - None were received</p> <p>Final Note: Everyone agreed that they had clarity on the way forward for the group and will support Chris Drake in shaping the project register up to and beyond launch.</p>	
9	<p>Date of next Meeting 4th May 2010</p>	